

Acknowledgement of Conditions of Enrolment for New Families – Outside School Hours Care 2021

General:

- I acknowledge that information about the child on the enrolment form may be provided upon request to either parent/carer.
- Children attending Before School Care will be signed out by Educators and released into the school's supervision at the beginning of the school day.
- Children attending After School Care will be signed into the service by Educators either upon arrival at the service or when collected by service Educators at the end of the school day.
- CEEC Kindergarten children that utilise an Outside School Hours Care, managed by Catholic Early EdCare at the adjacent School or Parish facility, will be signed in and out of Before or After School Care by OSHC staff (as required) and signed in and/or out of the kindergarten program by Kindergarten staff.

Medical:

- I authorise Catholic Early EdCare staff to administer first aid to my child/children as required.
- I understand that in order for medication to be administered to my child while at the service, I/we must complete an Authorisation to Administer Medication form, providing the medication in its original container, with a dispensing label attached by a pharmacist detailing the name of the child and dosage to be given.

Fees:

- I understand that Child Care Subsidy will only apply at this service until my/our child's last day of actual attendance.
- I may be financially responsible for any wilful damage of equipment or property by my/our child
- An administration fee may be applicable should archived information be requested, relevant to my child's attendance.
- I understand Xpay is the preferred method of payment.

Media:

- I acknowledge that should Catholic Early EdCare wish to use my child/children's image outside of the service (eg. presentations, websites, promotional material etc) a separate Talent Release Form will be provided to the Parent/Carer for completion.
- I acknowledge that should an external party (students / excursion provider / incursion provider etc) wish to take images of my child/children, the external party will be required to seek permission from the Parent/Carers in advance.

I have read and acknowledge the information above, as conditions of enrolment.

Child / Children's Names		
Parent Name	Parent Signature	Date