



Mater Dei CATHOLIC PRIMARY SCHOOL

	1 Child	2 Children	3 Children
School Fee	2,870	4,590	5,740
Capital Levy	890	890	890
Student Resource & Technology Fund Levy	820	1,640	2,460
Total per Annum	4,580	7,120	9,090
Parish Levy (Optional)	40	40	40

All fees outlined above are per annum and are charged in 4 quarterly instalments at the beginning of each term. Sibling Fee Discount applies in chronological order (ie. The eldest child is the 1st child) and all siblings must be charged to the same account holders to be eligible for the 2nd, 3rd and 4th Child discount. Payments may be made by an agreed direct debit or credit card payment plan that is arranged with the school Finance Officer to allow families to meet their commitments by weekly, fortnightly or monthly payments.

Additional Fees:

Annual Fees do not include the following:

- School camps (Years 4)
- Extra-curricular activities (including ICAS, Q-Cup, etc)

Parents will be advised in advance of the details and costs, and invoices will be sent out separately.

Methods of Payment – School Fees:

Our preferred method of payment is an agreed payment plan via Direct Debit (no additional credit charges apply for this method of payment). Forms are completed once during a student’s enrolment, providing the school authority to modify the instalment amount in line with any changes to school fee charges in subsequent years. All changes are notified to the fee payer prior to processing. These forms are available on our parent portal or via the school office.

Other accepted methods of payment include

- BPAY
- Online with MasterCard / Visa via BPOINT on the Parent Portal or school website
- EFTPOS – Debit and Credit Cards at the school office

Confirmation of Enrolment Fee

A **non-refundable** fee of \$300.00 per student will be charged when the enrolment of the student is confirmed. Upon commencement, the fee component of \$200.00 will be credited to the first Statement of Fees issued.

Confirmation of Enrolment Fees can be paid directly by any of the above payment methods.

Late Fees

Mater Dei School will follow up all overdue school fee accounts.

Where an Agreed Payment Plan is not in place, families with outstanding accounts on or after the due date stated on each fee notice will be contacted by SMS, email and telephone.

Outstanding Fees

All fees must be fully paid by the due date. If no satisfactory arrangements have been made to settle accounts, Mater Dei School may forward your account to a Debt Collection agency. In serious cases, where there is a clear capacity to pay outstanding fees, legal options may also be pursued.

All legal costs, direct debit rejection fees, and any cost relating to debt collection or other costs incurred will be at the family's expense.

Concession Information

A fee concession is available for eligible families. This eligibility is available based on a just and equitable formula reflecting financial hardship and is consistent with Brisbane Catholic Education guidelines.

An Application for Concession on Fees form can be obtained by contacting the Finance Officer. The granting of a fee concession is conditional on the family agreeing to the direct debit method of school fee payment. Fee concessions must be applied for annually.

Late Start Enrolment

New students entering Mater Dei School after the commencement of the term may be charged on a pro-rata basis for the remaining weeks of the term where appropriate at the Principal's discretion.

Withdrawal of Enrolment

Fees will be payable for the whole term in which the enrolment is terminated. For a reduction in fees a written request must be made to the Principal at the time of notification and may be granted at the Principal's discretion.

Library books, electronic devices and all accessories are to be returned to the School. If any fees remain outstanding, they will be payable as per the normal payment terms and where appropriate, any fees in credit will be refunded.

Extended Leave/Holding an Enrolment Place

Fees will be payable for the whole term in which extended leave is taken. In exceptional circumstances a reduction in fees may be considered by the Principal at the time of receiving written notification. Consideration will be given to the length of the break, the nature of the leave, the time the student has been at the school, the number of previous leave occurrences, and the existence of student waiting lists.

For further clarification regarding the above school fee and levy collection process, please contact the Principal or School Finance Officer.