



2021 Fees and Levies Schedule				
	1 Child	2 Children	3 Children	4 Children
School Fee	1965	3040	3225	3390
Capital Levy	680	680	680	680
Student Resource Levy	340	680	1020	1360
Technology Fund Levy	260	520	780	1040
Total per Annum	3245	4920	5705	6470

All fees outlined above are per annum amounts and are charged in 4 quarterly instalments at the beginning of each term. Sibling Fee Discount applies in chronological order (ie. The eldest child is the 1st child) and all siblings must be charged to the same account holders to be eligible for the 2nd, 3rd and 4th Child discount. Payments may be made by an agreed direct debit or credit card payment plan that is arranged with the school Finance Officer to allow families to meet their commitments by weekly, fortnightly or monthly payments.

Additional Fees:

Annual Fees do not include the following:

- School camps
Years 4 & 5 (3 Day Beach or adventure Camp)
Year 6 (Canberra – Charged over 3 terms)
- Some extra-curricular activities

Parents will be advised in advance of the details and costs.

Voluntary Parish Contribution:

The Parish Finance Committee has requested the collection of a \$10 per term **Voluntary** Parish Contribution for those families not already contributing to the Planned Giving Program in the Parish. Mater Dei is a Parish Primary School and we are supported in our work by the personnel and resources of the Parish. This is a voluntary contribution. All funds contributed will be forwarded to the parish. This contribution is not tax deductible.

Methods of Payment – School Fees:

Our preferred method of payment is an agreed payment plan via Direct Debit (no additional credit charges apply for this method of payment). Forms are completed once during a student's enrolment, providing the school authority to modify the instalment amount in line with any changes to school fee charges in subsequent years. All changes are notified to the fee payer prior to processing. These forms are available on our parent portal or via the school office.

Other accepted methods of payment include

- BPAY
- Online with Mastercard / Visa via BPOINT on the Parent Portal or school website
- EFTPOS – Debit and Credit Cards at the school office

Confirmation of Enrolment Fee:

A non-refundable fee of \$300 for the first student of a new family will be charged when the enrolment of the student is confirmed. Upon commencement, the \$200 fee component of this charge will be credited to the first Statement of Fees & Levies issued. The Confirmation of Enrolment Fee can be paid via the school website under the Enrolments, School Fees tab.

Late Fees:

The school will follow-up all overdue school fee accounts.

Where an Agreed Payment Plan is not in place, families with outstanding accounts on or after the due date stated on each fee notice will be issued reminder statements and contacted by email and telephone.

Outstanding Fees:

All fees must be fully paid by the due date. Our School Fee Policy found on the Mater Dei School website contains further detail on our outstanding fee collection process. If no satisfactory arrangements have been made to settle accounts, the school may forward your account to a Debt Collection agency. In serious cases, where there is a clear capacity to pay outstanding fees, legal options may also be pursued.

All legal costs, direct debit rejection fees and any cost relating to debt collection or other costs incurred will be at the family's expense.

Concession Information:

A fee concession is available for eligible families. This eligibility is available based on a just and equitable formula reflecting hardship and is consistent with Brisbane Catholic Education guidelines.

An Application for Concession on Fees form can be obtained by contacting the Finance Officer. The granting of a fee concession is conditional on the family agreeing to the direct debit method of school fee payment. Fee concessions must be applied for annually.

Late Start Enrolment:

New students entering Mater Dei Catholic Primary School after the commencement of term may be charged on a pro-rata basis for the remaining weeks of the term where appropriate at the Principal's discretion.

Withdrawal of Enrolment:

Fees will be payable for the whole term in which the enrolment is terminated. For a reduction in fees a written request must be made to the Principal at the time of notification and may be granted at the Principals discretion.

Library Books, electronic devices and all accessories are to be returned to the School. If any fees remain outstanding, they will be payable as the normal payment terms and where appropriate, any fees in credit will be refunded.

Extended Leave / Holding an Enrolment Place:

Fees will be payable for the whole term in which extended leave is taken. For a reduction in fees, a written request must be made to the Principal at the time of notification and may be granted at the Principal's discretion. Consideration will be given to the length of the break, the nature of the leave, the time the student has been at school, the number of previous leave occurrences, and the existence of student waiting lists.

For further clarification regarding the above School Fee and Levy collection process, please contact the School Finance Office.