School Prayer

Dear God,

In everything that we think, say and do today may others see that you live within each one of us. Please help all of us at Mater Dei to show care and concern towards others.

Mary, our mother, pray for us. Amen.
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Mater Dei Primary School

7 Lynwood Crescent
Ashgrove West  Qld  4060
p  3514 4100
f  3366 0395
pashgrovewest@bne.catholic.edu.au
www.materdei.qld.edu.au
Facebook:  https://www.facebook.com/materdeiprimary

School Staffing

Principal  T.B.A
Assistant Principal
Religious Education  Renae Collier

Other Staff Include:
Classroom Teachers
Teacher Librarian
Curriculum Support Teacher
Arts Teacher
Support Teacher Inclusive Education (STIE)
Guidance Counsellor
LOTE - Languages Other Than English Teacher (Japanese)
Groundsman
Administration Support
School Officers
Tuckshop Convenor
Go Sports Teachers

School Hours:

Morning Bell  8:30am
First Break  10:40am – 11:10am
Second Break  1:10pm – 01:50pm
Afternoon Bell  3:00pm
Vision Statement

The Mater Dei School Community is made up of children, parents, teachers and staff and upholds its motto “Caritas” (caring) by having a welcoming, inclusive and positive environment as we work together through our Catholic Christian faith, actions and love for all.

We shall have a quality, safe environment where learning is relevant, motivating and meaningful because our children have developed the knowledge, skills and Christian values needed for life’s journey.

Mater Dei is a place where our children are encouraged to work and reach their full potential as individuals and as members of the wider community.

Mission Statement

Our students will achieve their learning by:
- Striving for optimum achievement in literacy and numeracy
- Being investigators and explorers
- Being critical thinkers and problem solvers
- Being prepared to take risks
- Understanding and managing technology

Our students will be encouraged to improve their lives together by learning to:
- Interact and communicate effectively and appropriately
- Be socially aware and adept
- Work co-operatively with others

Our students will grow in their Christian spirituality and morality by being given guidance and example on how to be:
- Thoughtful, caring and compassionate
- Positive, joyful and confident

Absence from School

Parents may report an absence by phoning the Absentee Line: 3514 4101 or through the Parent Portal otherwise an explanatory note is required when a child is absent from school. The note can be sent in prior to a known absence or following any absence, i.e. illness or leave for any reason must be specified. It is important that children are punctual for school each day. The school day commences at 8.30 am. All children either arriving late or leaving early must be signed in or out from the school office by an adult. A late pass from the office is required when children arrive after the bell or an out pass when children depart before they end of the school day. This is given to the classroom teacher.

Allergies

There are children at the school who are severely allergic to a range of things including peanuts and eggs. Parents are asked not to send to school any nut products. The school cannot check every lunch box and item of food brought to the school to ascertain whether it contains nut products so we ask that parents be extra careful when sending food to school. For those who are allergic, exposure to peanuts can have fatal consequences. For older children who make their own lunches, we ask that their parents explain to them the school policy and the reasons for it. Please
see Appendix 1 – Information about Nut Allergies for more information.

Please keep our kids safe and don’t send nuts or nut products to school.

Communication between School & Home

Newsletters
A newsletter is produced every Thursday. The purpose of the newsletter is to keep you fully informed about the activities and events of our school community, and it is important that you read it, noting relevant dates in your diary. Submissions can be emailed to pashgroveWest@bne.catholic.edu.au by close of business Wednesday and are included at the Principal’s discretion. Newsletters are emailed to each family and are also available on the Parent Portal and from the school website. If you require a hard copy you may collect one from the school office.

Facebook
Access is via the Mater Dei School website homepage www.materdei.qld.edu.au and includes daily updates, date claimers, sporting events and reminders for all things Mater Dei.

Reporting to Parents
Assessment of student learning will be reported to stakeholders each year in the following ways:

- A minimum of two interviews supported with samples of student work that inform future learning goals for each student.
- A mid-year and an end of year summative written report that complies with state and federal government legislation.

In addition, children undertake standardised national assessment in reading, writing, spelling and numeracy in Year 3 and 5 (NAPLAN). The result of this assessment will

Bus Travel
Children are encouraged to use public transport. A crossing supervisor on Philomene Drive ensures children can cross safely both before and after school on their way to and from the Waterworks Rd bus stop.

Camp/Canberra Trip
The children in Year 4 and Year 5 attend a camp each year as part of the curriculum provided at Mater Dei. The Year 6 students of Mater Dei School travel to Canberra to visit many attractions to support the curriculum including: Old Parliament House, Parliament House, The National Museum and War Memorial. Parents are asked to prepare for the expense ahead of time as the costs of attending the camp and visiting Canberra are in addition to school fees paid.

Co-Education
Mater Dei School offers a dynamic, challenging and meaningful education for boys and girls from Years Prep - Year 6. The school stresses the importance of providing a quality learning environment for upper primary boys and girls to interact and learn from each other before entering high school.
be reported against appropriate school, state and national benchmarks.

**Contact numbers**

Please ensure that the school has your current address, work/home telephone numbers and emergency contact numbers. It is vital that we have up-to-date phone contact numbers so that we may contact you at home or at work in the event that your child may be suffering from an illness or injury.

**Curriculum**

**Subjects - other than Religious Education**

- All Brisbane Catholic Education schools follow Queensland Studies Authority Guidelines in the planning and implementing of curriculum.
- Over the last four years, our school has implemented the Australian National Curriculum in the areas of English, Maths, Science, History and Geography.
- Other Learning Areas of the Australian Curriculum will be phased in as they become available and until that time, Queensland syllabus documents will be used. To ensure our teachers are prepared for the change, our focus in curriculum development is on familiarisation with the new documents, and improving pedagogical knowledge and teaching practices. This is being achieved through ongoing professional development in targeted areas derived from analysis of data collected from a variety of sources.

**Cultural Literacy & Languages**

Students at Mater Dei have the opportunity to learn Japanese. Japanese language learning is offered from Year 3 - 6. Students in Year 3 and 4 have a ½ hour lesson each week, Year 5 & 6 have a 1 hour lesson each week with a specialist language teacher. Cultural literacy is an integral component of these language lessons, in addition to its integration across the curriculum from Prep to Year 6.

**Religious Education**

Our goal in teaching Religious Education is to assist you, the parent, in nurturing your child’s faith development and Religious literacy. The Assistant to the Principal for Religious Education (APRE) is responsible for the supervision of the school’s R.E. Program. The teachers follow the R.E. Curriculum as set by the Brisbane Archdiocese which has been redeveloped in line with the National Curriculum in other subject areas. Religious Education in the contemporary Catholic school comprises two distinct but complementary dimensions – teaching people religion and teaching people to be religious. Teaching people religion is an educational activity focused on the teaching and learning of religion and utilising a range of learning processes and resources. Teaching people to be religious is identified with the religious life of the school and is a faith development activity focused on nurturing the religious, spiritual and faith growth of students.

**Dogs on School Grounds**

Please note that dogs are not permitted on the school grounds.

**Donations**

**Building Fund Contribution**

The Building Fund contribution is a voluntary contribution. The funds collected through this process help to enhance our capital development program. The School Building Fund is registered with the
Australian Tax Office thus allowing parents to access the tax advantage should they wish to donate. As we plan for future building upgrades, the Building Fund is a valuable support to providing first class facilities in which students can learn and play. Please contact the Office if you would like to donate to this fund.

Library Fund Contribution
The Library Fund is a donation suggested to each family. The funds collected through this process are used to meet the costs of current and future resources in the Mater Dei Library. The Library Fund is registered with the Australian Tax Office thus allowing parents to access the tax advantage. Please contact the Office if you would like to donate to this fund.

Parish Contribution
Each term families are asked to donate $10 to the Parish at the time of paying school fees. This money is used to support the operations of the Parish of which our school is an integral part.

Excursions
Class teachers organise appropriate excursions for their students that will further enhance a topic linked to the National Curriculum. Permission notes must be signed and returned to the school before a student can depart on an excursion. Sometimes parents are invited to help out on these occasions. Parents volunteering to come and help as a group leader are asked to make necessary arrangements for their toddlers. The role of the parents on excursions is to assist the teachers with supervision of the students (cost of entry will be paid by the parent. Only adults/parents who have undergone Student Protection Training will be able to participate in an excursion.

Extra-Curricular

Dance School
Private group lessons for all age groups from Prep through to high school are available at Mater Dei after school hours in the school hall. A range of contemporary and classical dance styles including ballet, tap, street funk, hip hop and jazz classes are taught by qualified instructors culminating in an end of year concert. The Dance School endeavours to provide access to high calibre fun dance instruction at an affordable price. Mater Dei dance rehearsal uniform is a t-shirt available to purchase for $10. All enquiries email: dance@materdeipandf.org.au.

Instrumental Music
Mater Dei provides a music program and a school band for children from Years 3 – 6. A broad range of instruments are taught by qualified instructors who take group lessons during school time, with the band rehearsing before school on Tuesday mornings. Some of the instruments taught in band include trumpet, trombone (brass), drums (percussion), flute, saxophone and clarinet (woodwind) & guitar. All instruments are available to hire through the P&F. We also voice coaching by a qualified voice instructor either by individual lessons or the junior vocal group for Years 2 - 3. All enquiries email: music@materdeipandf.org.au

Speech & Drama
Group Speech and Drama lessons are available for children in Years 3 - 6 (with a max of 10 children per class). The children will be taught by Louise Marshall an accredited Speech and Drama teacher with qualifications from Trinity College London and The Actors Workshop. The curriculum will incorporate speech with elocution, poetry and prose recitation. Students will be taught drama skills such as improvisation, characterisation, play building, movement, storytelling and stagecraft. The lessons are designed to be fun and allow children to
gain confidence in public speaking as well as learning to speak and interpret texts expressively. Lessons are conducted before and after school. Please contact Louise Marshall on M: 0418 790 807 or email pandf@materdeipandf.org.au if you are interested in enrolling your child.

Mater Dei Dance, the Instrumental program and Drama are initiatives of the P&F and we welcome parental involvement and support of these valuable and rewarding school based extracurricular activities.

Food & Nutrition

There are two 10 minute supervised times for eating each day. Please maintain a high standard of nutrition in the foods you give your child for these breaks.

1st Break Suggestions: a small healthy snack e.g. yoghurt, crackers, cheese, fresh or dried fruit or vegetable sticks.
2nd Break Suggestions: healthy sandwiches e.g. meat/cheese/salad fillings
Foods which are very high in sugar and fat are discouraged.

Please provide a drink for your child to have during both lunch breaks. A frozen drink or ice pack will help keep your child’s lunch cool and fresh. No lunches will be refrigerated.
Water is always available during the day; however, it is important that you pack a water bottle in your child’s bag. Whilst packaged food can be fun as an occasional treat, we do not encourage it to be placed in the children’s lunchbox as an everyday food.

If your child has special dietary needs please advise the teacher. Parents are asked to give consideration to allergies when supplying birthday treats; a good option are Zooper Dooper ice-blocks.

Children also have a scheduled ‘Munch and Crunch’ break mid-morning (approximately 9.30am). Parents are asked to send a small healthy snack, such as cut up fruit or vegetables, for this break.

Low-litter Lunches

Mater Dei is working to become a more sustainable school and we therefore encourage parents to pack low or no litter lunches for your children. We also have a Bokashi composting system in operation with the support of Year 6 and the Sustainability group.

Guidance Counsellor

The Guidance Counsellor works at our school three days in a fortnight. This person is an integral part of the support team and works in a variety of ways to support children at our school. Should you wish to speak to the Guidance Counsellor, please make contact via the school office.

Head lice

The occurrence of head lice is the most common insect infestation in humans throughout the world. In Queensland, infestation occurs mainly in children of primary school age. However, head lice infestation may affect people of any age, nationality, gender or socio-economic status. It is as much a social issue as a health or educational issue, and the way that it is approached can have significant influence on a student’s emotional, social and educational development. Children who have been infested are required to be withdrawn until appropriate treatment has been administered. (See Time Out issued by Qld Government at back of book)

Homework

Homework offers children the opportunity to become independent, self-directed learners. Parental guidance may be needed in the early years of schooling to help children set routines. Children are encouraged to do a little homework each
night. Specific homework requirements are addressed each year at grade level information evenings.

**Illness at School**

Any child who is feeling ill will be sent to the Sick Bay. If the child is not well enough to be at school, the parents will be contacted and asked to take the child home. Parents are requested not to send their children to school when they are ill as the school is unable to provide quality care. In the event of a serious accident, an ambulance will be called to administer first aid and, if necessary, take the child to hospital.

**Individual Health Care Plan**

To help staff manage children with health conditions e.g. asthma, diabetes etc. it is imperative that parents supply the school with an Individual Health Care Plan. This is completed by the parent/caregiver. Blank action plans can also be obtained from the office and must be signed by a Medical Practitioner. Please make an appointment to speak with the Principal should you need to discuss management of your child with an Individual Health Care Plan.

Your G.P./Specialist will be able to assist with the preparation of an Action Plan specific to your child’s needs.

**Insurance**

The school carries Schoolcare Insurance through Catholic Church Insurances which assists parents in meeting some of the costs if injury is to occur. The Catholic Church Insurance website explains their student accident policy and what is included under the Schoolcare policy. The cost of this is covered through School Fees. Parents are advised to refer to the website to fully understand the benefits of the policy at [www.ccinsurances.com.au](http://www.ccinsurances.com.au).

**Leadership Program**

Each year, the senior students are commissioned as School Leaders. Early in the school year, they attend a Leadership Retreat to explore their leadership role and again later in the year to review their primary schooling years and look to the future. The senior students are given a number of responsibilities throughout the year, including leading school assemblies, hosting & thanking visitors and being buddies to Prep students. The senior students are involved in a number of activities throughout the year which focus their leadership on being active and responsible citizens.

**Library/Mackillop Resource Centre**

The library program at Mater Dei is at the centre of the teaching and learning process. The Teacher Librarian is central to classroom planning so that the research process, allocation of resources and integration of technology occurs within a team approach. The Mackillop Resource Centre has a wide range of books and resources for student use. Students can access the Internet for research purposes, as well as online projects, interactive educational sites and software. The library catalogue software in use in Brisbane Catholic Education schools and here at Mater Dei is 'Oliver’. It is web based and is accessible through a link on the school website.
Liturgies

Mater Dei recognises the central place of prayer and liturgy in the faith development of the children. Class liturgies are celebrated on a number of Tuesdays or Fridays throughout each term. Parents are invited to attend any of the liturgies, but particularly their child’s class liturgy. The whole school celebrations vary from year to year and can include the beginning and end of year and other special times such as - Lent, Easter, Catholic Education Week and Advent/Christmas.

Lost Property

All unnamed and unclaimed items are placed in the lost property area. Periodically, the area is cleared and all unmarked items are put into the St. Vincent de Paul collection bin or given to the second hand uniform supply. Parents are reminded about the absolute necessity of having their child’s name/initials on every item of clothing, school hat, lunch-box, drink bottle, etc.

Maintenance

The school ensures that the school buildings and grounds are kept at an acceptable standard and in accordance with Workplace Health and Safety regulations. Maintenance is carried out by the groundsman or relevant contract people. The P&F Works Convenor also supports the ongoing maintenance of the school by coordinating working bees twice a year or on a needs basis.

Working Bees

Working Bees are organised by the P&F Works Convenor twice a year or as needed. Attendance at P&F working bees is encouraged with a thank you BBQ put on by the P&F Social Committee at the conclusion of the working bee. For workplace health and safety reasons children are not to attend working bees.

Medication

The administration of medication at school is done in accordance with Workplace Health and Safety regulations. The following guidelines apply to the administration of medication to children while at school or on a school related activity.

- The parent or legal guardian must fill out a written request for school staff to administer prescription medications.
- The medication must be in a container labelled by the pharmacist showing the name of the drug, the ‘use by’ date, the name of the child’s medical practitioner and the child, the dosage and the frequency of administration.
- In the case where it is necessary for the child to keep the medication in their possession (e.g. asthma puffers), the parent or guardian must include this instruction in their advice.
- An official register for the administration of medication to students is kept and such medications are stored according to the policy.

Parents are responsible for checking expiry dates on all medication kept at school on behalf of their children. School staff are not able to administer paracetamol, cough mixtures, motion sickness medication and the like without prior request from a parent.

Documentation is mandatory
Missions

Throughout the year the children are encouraged to help raise funds for the Missions to support other children in the world who are less fortunate than themselves. Special fundraising helps to raise monies or provide material support to help others in need. Mater Dei has an established Minnie Vinnie program enabling the children to have a hands-on approach to helping others.

Money at School

When children bring money to school for book club, school photographs, camp/retreat etc. the correct money should be placed in a clearly marked envelope. The envelope should be named and labelled according to its purpose. Envelopes, notes, forms, should come to the office via the class teacher who sends items via the class pouch. It is also recommended that gold coins and money for ‘Caritas’, Minnie Vinnies, Mothers’ and Fathers’ Day Stalls be placed in an appropriate bag clearly marked with your child’s name.

Outside School Hours Care

Mater Dei Outside School Hours Care (OSHC) is a fully licensed and accredited OSHC facility, caring for school age children. The service is managed by Centacare Child Care Services on behalf of St John’s Wood/The Gap Catholic Parish. Our OSHC program supports working families by providing a safe environment before and after school that is designed to cater to the children’s age, skills, interests and abilities. We do this through a flexible and adaptable child-initiated program incorporating children’s ideas, cultures and interests. We encourage free play and promote both indoor and outdoor, individual and group activities. The OSHC Room is located in the Caritas Centre. Families wishing to enrol their child permanently or on a casual basis must complete the appropriate enrolment forms annually.

Hours of Operation:

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<td>7.00am – 8.30am</td>
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<tr>
<td>After School Care</td>
<td>3.00pm – 6.00pm</td>
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<tr>
<td>Vacation Care</td>
<td>7.30am – 6.00pm</td>
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For more information on enrolment, fees, programs, etc. please contact the Coordinator – Briar Glister on 3366 7138 or email ashgrovestoshc@bne.centacare.net.au

P & F Association

Parent participation in the Parents & Friends’ Association is a wonderful way to connect with your child’s school. P & F meetings are held on the third Monday of each month commencing at 7pm. All parents are invited to attend these as well as the Annual General Meeting in November. You can come along as often as you are able and no prior notice is required.

The P&F works in a variety of ways to support the school community:
- Tuckshop operation
- Working bees
- Mater Dei Dance
- Instrumental program
- Drama
- Second hand uniform sales
- House t-shirts and sports clothing
- School Banking
- Funding Go Sports in Terms 2 & 3
- Sustainability Group
- Class parent support
- Welcome and Farewell discos
- Canteens at sports carnivals
- Annual Race Day
- Music in the Moonlight
together with a variety of social activities and of course, fundraising. The P&F primary source of income is through the extracurricular activities and ‘Music in the Moonlight’. The P&F endeavours to ensure that not all of its activities are fundraising based and to provide an open and welcoming support and communication network for parents and the whole school community.

Class Parent
At Mater Dei parents are valued for their participation in their child’s education. Each class has a ‘Class Parent’ who assists the teacher whenever needed and co-ordinates a parent network for that class. Social events are organised by the parent, and serve as valuable opportunities to meet other parents of children in the class or year level.

Parental Involvement
Your involvement in school activities demonstrates to your child an interest in his/her education and that you value their learning. The following are some ways in which parents can help:

- Listen to your child and respond positively about school activities.
- Assist teachers by helping in the classroom as requested
- Become actively involved in the P & F Association
- Assist other parents with tuckshop, working bees, social functions and fund-raising activities.
- Attend class/school Masses and liturgies.
- Attend General Parent Meetings/Information Nights
- Read the weekly Newsletters.

Volunteer Register
As adults we all have a responsibility to care for children and young people and to protect them from all forms of harm as well as to positively promote their welfare.

Brisbane Catholic Education seeks to continue its adherence to legislative requirements and duty of care to students by a commitment to the implementation of student protection strategies and procedures.

All parents who wish to volunteer to assist within the school must read the Student Protection Handbook. You will receive a Volunteer Card and will have to sign-in using the Volunteer Registers available in every room in the school whenever you assist. The handbook, registration sheet & volunteer cards are available at the Office or on our school website and only need to be completed once.

Parent Portal
In conjunction with Brisbane Catholic Education, Mater Dei has launched a web portal for our parent community. Access is restricted to parents of students at our school and a logon is required. The Parent Portal enables easy access to information about happenings in the school, forms that need to be returned, names and contact details for staff and families, policy information and much more. Logon instructions are sent via email the first week of the new school year.

Parish Information
Our school is part of the St. John’s Wood/The Gap Parish. The Parish Office is located at 41 Chaprowe Rd, The Gap ph.3300 6099. Every school family is encouraged to become actively involved in the life of the parish.

Weekend mass times are as follows:

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<th>Day</th>
<th>Time</th>
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<tr>
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<td>Saturday</td>
<td>5.30pm</td>
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<tr>
<td>Ashgrove West</td>
<td>Sunday</td>
<td>9.30am</td>
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<tr>
<td>St Peter Chanel</td>
<td>Sunday</td>
<td>8.00am</td>
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<tr>
<td>The Gap</td>
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<td>5.00pm</td>
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(A Children’s Liturgy is held regularly at Mater Dei)

Parish Priest: Fr Vu Dinh Tuong
Sacramental Program

The Sacramental Program is conducted by the Parish with support from the school. It is essential that parents attend Parent Evenings for their child’s Reconciliation, Confirmation and First Eucharist.

Parking & Safety

The children’s safety before and after school is paramount. In Lynwood Crescent, there is a two minute drop off and pick up zone that all parents are encouraged to use. If you choose to use this zone, please arrange for a name tag for your visor via the school office. Drivers are requested to display their name tag and come around the curve as much as possible and move on when the children are seat-belted in. Drivers are also requested not to arrive early and block off this road preventing people from continuing around into the Church car park. Parents may wish to consider alternative parking near the oval in Orchard Road. Please do not use Philomene Drive as no supervision is provided and the crest of the hill is very dangerous.

Please be mindful of the two designated disabled car parks. One is located between the Church and the Sebastian building, the other is located at the Orchard Avenue entrance near the oval. These are strictly for the use of those people requiring this support.

As well, you will notice in the Church car park designated parking bays for the Parish Priest and other clergy, along with the special Music in the Moonlight auctioned carpark. Please do not park in these areas.

Permission Form & Internet Contract

At the beginning of each year, parents are asked to sign a General Permission Form which covers outings made on a regular basis, e.g. Interschool Sport, swimming lessons, walks within the local environment. Parents are advised of class excursions via a letter from the class teacher and the permission form must be signed and returned to the teacher for a child to leave the school grounds. Parents and children are also asked to sign an Internet Contract.

Photographs

Class and individual photographs are taken annually. The purchase of these photographs is optional.

Policies

The staff, with assistance from parents, has developed a number of school policy statements. Policies are written with the Vision Statement of the school clearly in mind, so that all aims and practices align with the beliefs expressed in this statement. You can access our current school policy documents on the Parent Portal.

Sacramental Programme

The parish, families and schools will work in partnership each having distinct yet complementary roles. As explained in the policy, The Parish is responsible for establishing and running programs for sacramental preparation and the celebration of the Sacraments. The family is where faith is learned and lived. Parents, the first educators of their children, share with them
They are best placed to discern readiness for the Sacraments and make the formal request of the parish for their child’s admission to sacramental preparation. The Catholic School provides education about the Sacraments through the classroom teaching of religion and also through its own religious life. These occur at each year level before, during and after the periods of sacramental preparation.

The policy includes information on the preparation for the sacraments, stating, the process of sacramental preparation is marked by prayer and ritual, catechesis and learning, conversion of life and a developing sense of mission. It is a collaborative process: parish based, family-centred and school-supported.

See appendix A-Christian Initiation for Children

School Banking

School banking is offered every Wednesday morning to children that have a Commonwealth Bank Youthsaver account. If your child has an existing Youthsaver account they are ready to start School Banking. This is an easy way for your child to develop the knowledge and confidence to handle money while offering rewards for children as well as ongoing fund raising for the school. The school offers an account opening session at the beginning of each year details will appear in the school newsletter. School banking operates with the support of parents with P&F receiving a small commission based on the value of the deposits made by students.

School Fees

School Fees accounts are emailed home at the beginning of each term. Parents may choose to pay for the whole year up front or to pay on a term or monthly basis. Fees can be paid using a monthly/fortnightly direct debit facility, by using EFTPOS debit or credit facility or by using the Bpay facility. It is our policy that no child will be denied a Catholic education if their parents are experiencing real difficulties in paying school fees. If this is the case, parents are required to meet with the Principal to discuss the matter in confidence. The arrangements made between parents and school will be reviewed annually.

School Fees and Levies for the 2016 school year

<table>
<thead>
<tr>
<th>School Fees:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$1696 per annum for one child</td>
<td>($424 per term)</td>
</tr>
<tr>
<td>$2624 per annum for two children</td>
<td>($656 per term)</td>
</tr>
<tr>
<td>$2780 per annum for three children</td>
<td>($695 per term)</td>
</tr>
<tr>
<td>$2928 per annum for four children</td>
<td>($732 per term)</td>
</tr>
<tr>
<td>$620 per family /per annum ($155 per term)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capital Levy:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$296 per annum per child</td>
<td>($74 per term)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Prep Resource Levy:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$130 per annum per child</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Yrs 4 &amp; 5 Laptop Program:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$450 per annum per child</td>
<td>($112.50 per term)</td>
</tr>
</tbody>
</table>

School Renewal Plans

SCHOOL STRATEGIC GOALS (2012-2016)

During 2012, the new strategic renewal framework was developed through consultation with members of our community and endorsed by the School Board. This framework provides direction for goal setting and annual action items. These strategic priorities are as follows:
Mission & Religious Education
Mater Dei is a parish Catholic school where we endeavor in partnership with parents to foster a Catholic identity and Faith community true to the Gospel Values of Jesus our teacher and mentor.

Learning & Teaching
Mater Dei is a community committed to providing quality inclusive learning and teaching for all. We aim to provide learning that is personalised, active and interactive. As a result of this, we hope to develop successful, creative, confident and informed learners who will shape and enrich our world.

Professional Practice and Collaborative Relationships
Mater Dei is a community committed to promoting professional teams who develop and maintain current, relevant and best teaching practice. Mater Dei is a community committed to developing and maintaining collaborative communities with professional, spiritual and local affiliations to support holistic outcomes for all students.

Strategic Resourcing
Mater Dei is a community committed to maintaining integrity, respect, accountability and excellence through its implementation of policies and practices. More detailed goals within each priority are formulated each year and circulated to the community.

School Safety
Working Together To Keep Our School Safe
We can work together to keep our school safe. In Brisbane Catholic Education schools:

Every student has the right to feel safe and be safe at school.

No weapons are allowed to be taken to school by students.

There is no reason for a student to have a weapon at school, and it is against the law for a student to have a knife at school.

As a parent, you need to be aware of the laws in Queensland regarding the possession, use or distribution of weapons in schools. The Weapons Act 1990 states that “it is an offence to possess a knife in a public place or school without reasonable excuse” - s51 (1). Possession of a knife or other weapon for protection or self-defence is not a reasonable excuse. If a student has a knife at school, there may be serious consequences including legal and school disciplinary consequences.

How can parents help to keep our school safe?
Make sure your child knows what the laws and rules are about weapons and knives. Do not include knives of any kind or tools in children’s lunch boxes, pencil cases or craft kits.

Contact your school principal if you are concerned about your child’s wellbeing or safety.

If you want to talk about students and weapons at school, please contact the school.

Adapted from QSSAV Fact Sheet

Second Hand Uniforms
A small supply of second hand uniforms is available for sale. All items are stored in the P&F room, which is open at set times during the term. Donations of second hand uniforms will be gratefully accepted and can
be left in the P&F room. All proceeds go to the P & F Association.

Sport & Physical Education

Physical Education is valued at Mater Dei as an integral aspect of each child’s development. There is a strong emphasis on skill development through a physical education program that is based on fine and gross motor skill development. The skills taught in the PE area comprise one of three strands in the Health and Physical Education syllabus. Therefore, it should be noted that ‘sport’ is only one component of the school’s Physical Education Program. In Terms 1 & 4 children participate in swimming lessons. In Terms 2 & 3 qualified PE teachers conduct lessons with all classes to develop a range of skills. The students are encouraged to have a healthy and positive attitude towards participation and competition. Children have the opportunity to represent the school in a wide range of sporting competitions. Children from Years 3-6 have the opportunity to take part in School sports, Catholic Zone sports, District and State carnivals. Sports offered include Swimming, Athletics, Cross Country, Netball, Soccer, Touch Football, Softball and T-Ball.

Sports uniform is worn Mondays & Fridays.

Sun Protection

Personal sun protection by way of hats and sun screens is vital. It is important that the education of skin care begins early in life and is taken as a personal responsibility. We stress that parents provide sunscreen for their child (a roll-on sunscreen is preferable) and the school will enforce our rule in the playground: “NO HAT - NO PLAY”. The designated school hat is the only acceptable hat to be worn at school.

Supervision

Teacher supervision is provided from 8:05am until 3:15pm. Students arriving before this time should be booked into OSHCare. If parents are unable to pick up their children straight after school, they must phone and book their children into OSHCare where they’ll receive afternoon tea and appropriate supervision. Children are not to be on the school grounds outside school hours unsupervised. The use of school play equipment is prohibited after 3:15pm. Students waiting for lessons, siblings of students doing training, dancing etc. on school grounds must also make arrangements with OSHCare. No student is to use the school grounds on weekends or during holidays without permission from the Principal.

Swimming

Students at Mater Dei School attend the Taylor Range Country Club for swimming. The children are instructed by qualified swimming instructors. Students in Years 1-6 attend swimming lessons during 1st and 4th terms. Prep children swim in Term 4 only. Costs for pool entry, instruction and bus hire are funded from school fees. Children are required to wear a sun shirt and swimming cap. Children are also to bring their towel, thongs, goggles and sunscreen.
Support Teacher: Inclusive Education (ST:IE)

The role of the Support Teacher: Inclusive Education (ST:IE) is to work in partnership with school leadership, teachers, parents, consultants and other professionals to foster a culture that enhances the educational outcomes for all students. ST:IE’s work to support learning needs of a general nature and also to support those children with specific diagnosed needs. They do their work in close collaboration with the class teacher and at times, school officers. Mater Dei continues our commitment to inclusive practices in an evolving educational environment and look forward to working in collaborative partnerships with all our families to achieve positive educational outcomes for all our students.

Sustainability Group

The Mater Dei community is fulfilling its ecological vocation with the help of our Sustainability Group. The Group is a partnership between school staff, Mater Dei parents and our local community to care for our environment. For further information email: sustainability@materdeipandf.org.au

Technology

21st century education integrates technologies, engaging students in ways not previously possible, creating new learning and teaching possibilities, enhancing achievement and extending interactions with local and global communities.

Children in Prep to year 3 have ready access to technology resources via iPads and laptops within the classroom. From Year 4 through to Year 6 we have a one-to-one Laptop Program which provides every student and teacher access to his or her own laptop computer in a wireless environment allowing students to learn at their own pace and ability levels. One-to-one initiatives have gained momentum, worldwide, and are increasingly seen as a key to transforming education and better preparing students to succeed in a global world. We are using the HP 210 G1 i5 Touch Screen, windows based laptop.

More information on our One-to-one program can be found by accessing the Mater Dei Website/Curriculum Tab/Contemporary Teaching and Learning.

The dominant platform of the computers at Mater Dei is PC Windows. All classroom computers use a domain less environment to link to Brisbane Catholic Education, providing Intranet and Internet services. The school has developed a policy for the use of the Internet as a research tool, which all parents and students must sign and adhere to each year.

Term Dates for 2016

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Wed 27 Jan – Thurs 24 Mar</td>
</tr>
<tr>
<td>Term 2</td>
<td>Mon 11 Apr – Friday 24 Jun</td>
</tr>
<tr>
<td>Term 3</td>
<td>Mon 11 Jul - Friday 16 Sept</td>
</tr>
<tr>
<td>Term 4</td>
<td>Tuesday 4 Oct - Friday 2 Dec</td>
</tr>
</tbody>
</table>
| Professional  
Development &  
Planning Days | Monday, 17 October                      |

Tuckshop

The Tuckshop operates each Monday & Wednesday of the school term. The school employs a tuckshop convener to coordinate consistent operations. The tuckshop is
dependent on parent volunteers to assist with food preparation and service. The tuckshop aims to deliver a range of healthy food options for our students.

Mater Dei has the Qkr App for cashless ordering, run by Mastercard it is a safe, secure way of purchasing Tuckshop orders. In order to use this App on your smartphone – just search for “Qkr” in your App store and download. Once you open the App, tap on the magnifying glass in the top right of the Qkr home screen and type MATERDEICPS. Alternatively if you’re within 4kms of the school you should be able to find Mater Dei by selecting locations nearby.

School Uniform Hats must be worn by the children during lunch breaks and class outdoor activities.

Jewellery, nail polish and any accessories other than maroon or sky blue head bands or ribbons are not acceptable. It is advisable for the girls to tie long hair up - so that it does not get in the way of their work, is cooler and is less prone to catching head lice.

Uniforms

It is the responsibility of parents to ensure their children come dressed in the correct uniform. A note giving a reason for incorrect clothing being worn must be given to the class teacher. The school hat is a part of the school uniform and must be worn throughout the year. BLACK shoes/joggers are the correct footwear.

Shoes are BLACK for both boys and girls.

We suggest the children have leather shoes and/or leather joggers (for physical education activities) NOT coloured, and NO basketball full ankle high shoes unless for orthopaedic reasons. Children are permitted to change into more appropriate footwear for PE activities but are required to change back into correct school shoes on the completion of the activity.

Girls Regular Uniform Yrs 1-6
(Tues, Wed & Thu)

- Mater Dei girls school dress or
- Mater Dei girls blouse/blue culottes/shorts
- pale blue socks, maroon or navy blue tights
- black leather shoes/joggers
- Mater Dei school hat
- sky blue or maroon hair ribbons

In the colder months, girls are allowed to wear the school blouse with tracksuit pants. They are not permitted to wear tracksuit pants under the regular uniform.

Girls Sports Uniform Yrs 1-6
(Mondays & Fridays)

- Mater Dei School polo shirt
- royal blue culottes/knit shorts
- black leather joggers & white socks
- Mater Dei school hat
- maroon school tracksuit
- swimming cap & sun shirt required for swimming lessons

N.B. No inappropriate jewellery or multi-coloured head bands.

Boys Regular Uniform Yrs 1-6
(Tues, Wed & Thu)

- Mater Dei School shirt
- grey school short
- grey socks
- black leather shoes/joggers
- Mater Dei school hat
- maroon school tracksuit
## Workplace Health & Safety

A Workplace Health and Safety Committee has been formed to advise and support the Principal in the areas concerning safety not only for the children but for all those who work at and visit the school. A school WHSO (Workplace Health & Safety Officer) is appointed to co-ordinate workplace health & safety and reports directly to the Principal. Priorities are set by this committee and appropriate action is planned. Your support is valued by way of communicating what you see as reasonable safety needs for our school environment.

### Boys Sports Uniform Yrs 1-6
(Mondays & Fridays)
- Mater Dei school polo shirt
- royal blue shorts
- black leather joggers & white socks
- Mater Dei school hat
- maroon school tracksuit
- swimming cap & sun shirt required for swimming lessons

### Girls Prep Uniform
(Every day)
- Mater Dei school polo shirt
- royal blue culottes or knit shorts
- black joggers & white socks
- maroon school tracksuit
- maroon prep hat

### Boys Prep Uniform
(Every day)
- Mater Dei school polo shirt
- royal blue shorts
- black joggers & white socks
- maroon school tracksuit
- maroon prep hat

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All uniform requirements are available from Ashgrove West Drapery  
467 Waterworks Road, Ashgrove  
Phone – 3366 1659
Appendix 1 - Christian Initiation sacramental policy 2015

Christian Initiation for Children

CHRISTIAN INITIATION FOR CHILDREN
Sacramental Policy of the Archdiocese of Brisbane

Introduction

The Sacraments are before all else the action of Jesus Christ, risen from the dead and alive in his Body the Church. They are celebrated communally with the active participation of the parish under the oversight of the Bishop whose responsibility it is to control, promote and protect the entire liturgical life of the Church entrusted to [him] (Vatican II, CD 15).

Christian Initiation incorporates us into Christ and forms us into God's people. In Baptism, God adopts us as children and makes us a new creation through water and the Holy Spirit. As we are signed with the gift of the Spirit in Confirmation, God brings us to the full stature of the Lord Jesus to continue his mission in the world. At the table of the Eucharist, we are fed on the Sacrament of Christ's body and blood, and, with the whole Church, take part in the saving offering of Christ on the cross. In the Sunday Mass, those who have been initiated are continually formed by the word of God and affirmed in their belonging to the Church, the Body of Christ.

Baptism, Confirmation, First Communion for Younger Children

1. Infants are baptised at the request of their parents, usually in the first year of life and in their home parish. At least one parent should be Catholic.

2. In the year when the children turn eight (Year Three), they are sealed with the gift of the Holy Spirit in the Sacrament of Confirmation administered by the Bishop or his delegate.

3. In the year when the children turn nine (Year Four), they are welcomed to the Lord's Table and receive Holy Communion for the first time. This is the climax of their Christian initiation.

Christian Initiation for Older Children

4. Once children have turned eight (Year Three), they are no longer candidates for infant Baptism. If they have not been baptised, they are enrolled in a modified catechumenate leading to the celebration of Baptism, Confirmation and First Communion at Easter. (See Rite of Christian Initiation of Adults, Christian Initiation of Children who have reached Catechetical Age.) However, because of the importance of the peer group in the catechumenate process for children, the celebration of their Christian initiation may also be aligned with the parish celebration of Confirmation and first Holy Communion.

Penance
5. Introducing children to the greatness of God’s mercy in the Sacrament of Penance is a two-step process. A simple celebration of the second rite of the Sacrament of Penance is included as part of the preparation for First Communion.

6. In the year when the children turn ten (Year Five), they are prepared to celebrate more fully the Sacrament of Penance with individual confession and absolution (the first rite). This builds on the work of the previous year as they take the second step and learn in greater detail what it means to examine their conscience.

Preparation of Children for the Sacraments

7. Celebrations of the Sacraments are not isolated events. They take their place within a process of growth in faith from birth to adolescence. Discernment of a child’s readiness for the Sacraments by parents and pastor is more important than the child’s age or year level and might mean that the Sacraments are celebrated earlier or later than the norm.

8. Like the catechumenate for adults, the process of sacramental preparation is marked by prayer and ritual, catechesis and learning, conversion of life and a developing sense of mission. It is a collaborative process: parish-based, family-centred and school-supported.

- The PARISH is responsible for establishing and running programs for sacramental preparation and for the celebration of the Sacraments.

- The FAMILY is where the faith is learned and lived. Parents, the first educators of their children, share with them the Catholic faith and the experience of belonging to the Church. They are best placed to discern readiness for the Sacraments and make the formal request of the parish for their child’s admission to sacramental preparation.

- The Catholic SCHOOL provides both education about the Sacraments through the classroom teaching of religion and also experience of the faith through its own religious life. These occur at each year level, before, during and after the periods of sacramental preparation.

Parish

9. Each parish should form a Sacramental Preparation Team comprising, where possible, the parish priest, assistant pastor, pastoral associate, sacramental coordinator, experienced parents and those with training in theology (for example, the school APRE). This parish team will establish and resource the process and attend to the pastoral care of the families.

10. In the sacramental preparation for the Baptism of infants, the parish focuses on the gift of God’s grace and the Church’s welcome of the child into life in the Spirit. It responds to the parents’ request for Baptism and offers them support in raising their child within the family of the Church.

11. Where possible, the parish will schedule preparation for Confirmation in the Easter season, though this will depend on the availability of a Bishop or his delegate. It formally begins with a rite of enrolment. Preparation involves prayer, discussion and activity in the home, supported by parish events and rituals.

12. Ideally, the parish will schedule preparation for First Communion in the Easter season, with First Communion occurring at a parish Sunday Mass. Preparation formally begins with a rite of enrolment and involves prayer, discussion and activity in the home, supported by parish events and rituals (including the celebration of the second rite of the Sacrament of Penance).

13. After First Communion, the parish will offer a fuller preparation for the Sacrament of Penance to bring the children to a better understanding of God’s mercy, so that they may joyfully confess their sins and receive forgiveness in the first rite of reconciliation. Lent would be a good time for this to take place.
14. A parish program of sacramental preparation should provide opportunities for prayer and reflection, activities and discussion. It may, for example, take place over a four-week period within the family or in parish groups, though the time could be longer. It will need to be preceded by some support and resourcing of the parents.

*Family*

15. Sacramental preparation should be sensitive to the busyness of family life and the reality of blended families, single parents, children in shared custody arrangements, and so on. The faith and practice of some families will need further development, occasionally requiring a delay in the celebration of the Sacraments; a decision to delay will always be accompanied by an offer to assist the family towards a fuller faith and practice. The pastoral tone of all sacramental preparation is one of welcome.

16. Greater flexibility will be required to cater for those who have particular intellectual, emotional or physical needs. The Archdiocese has a separate policy for including those with an intellectual disability in the celebration of the sacraments.

*Parish School*

17. Collaboration between the parish and the school will ensure that the sacramental material in the RE curriculum complements sacramental preparation in the parish. The parish process will give particular attention to the inclusion of children who are not at the parish primary school and access to catechetical resources should be provided for these families.

*The purpose of the Sacraments is to make people holy, to build up the Body of Christ, and to give worship to God. Because they are signs they also instruct. They not only presuppose faith, but by words and objects they also nourish, strengthen, and express it; that is why they are called ‘sacraments of faith’. (Vatican II, SC 59)*
Appendix 2 - Information About Nut Allergies

All children have special needs. It may be social, emotional, behavioural, intellectual or medical. All children have the right to have their special needs met.

Understanding from the community of individual needs ensures a safe and nurturing environment for all children who live, play and grow together.

Why has my child’s school asked me to avoid sending nut products?

Whether it is your child or another child in the same school that has a nut allergy, everyone’s co-operation may be necessary to help make the environment as nut-free as possible. Peanut allergies are usually severe and can be fatal. In fact, even a tiny amount of exposure to peanut particles or residue through the eyes, nose or mouth can cause a peanut allergy sufferer to experience strong reactions. Without medical treatment, the person can die within minutes.

Can’t the allergic child just avoid peanuts?

Because of the nature of nut allergies, having the allergic child simply avoid nut products is not enough. Nuts tend to leave residue on things like utensils, containers and table tops. Even unintentionally breathing peanuts or touching something with peanut residue can prove fatal to the allergic child.

Are peanuts the same as nuts?

Peanuts are “ground” nuts and are a member of the legume family. Although it would be unusual for someone to be allergic to other legumes, it is possible, especially to soy. All other nuts are “tree” nuts eg. walnuts, cashews, almonds, etc. Allergies to tree nuts are usually severe as well. It is possible for someone to be allergic to both tree nuts and peanuts. Most people who are allergic to one tree nut are also allergic to other tree nuts and sometimes seeds as well.

How can nuts be avoided?

Avoiding peanuts means not sending any foods from home for snacks and lunches that contain peanuts or nut products. If peanut butter is one of your child’s favourite foods, you may feel some despair about what else to provide. Please ask if you have any questions or concerns on food substitutes.
Appendix 3 – TIME OUT Medical Conditions Requiring Exclusion

<table>
<thead>
<tr>
<th>Condition</th>
<th>Exclusion of case (person with infection)</th>
<th>Exclusion of contacts¹ (person exposed to the case with the infection)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickenpox (varicella)</td>
<td>Exclude until all blisters have dried. This is usually at least five days after the rash first appeared in non-immunised children, and less in immunised children.</td>
<td>Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise, not excluded. Exclude any pregnant woman who is, or is presumed to be susceptible.</td>
</tr>
<tr>
<td>Cold sores (herpes simplex)</td>
<td>Not excluded if the person can maintain hygiene practices to minimise the risk of transmission. If the person cannot comply with these practices (e.g. because they are too young), they should be excluded until the sores are dry. Sores should be covered with a dressing, where possible.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>Exclude until discharge from eyes has ceased unless non-infectious conjunctivitis.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Cytomegalovirus (CMV)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Diarrhoea and vomiting</td>
<td>Exclude until there has not been a loose bowel motion for 24 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td></td>
<td>Exclude staff whose work involves food handling until they have not had any diarrhoea or vomiting for 48 hours. If there are more than two cases with loose bowel motions in the same centre or a single case in a food handler modify your usual public health unit.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Diptheria¹</td>
<td>Exclude according to public health unit requirements.</td>
<td>Exclude according to public health unit requirements.</td>
</tr>
<tr>
<td>Enterovirus 7A (EV7A)</td>
<td>Written medical clearance is required confirming the virus is no longer present in the child’s bowel motions.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Neurological disease</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Glandular fever (Epstein Barr virus (EBV), mononucleosis)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Haemophilus influenza type b (Hib)</td>
<td>Exclude until the person has received appropriate antibiotic treatment for at least four days.</td>
<td>Not excluded. Contact a public health unit for specialist advice.</td>
</tr>
<tr>
<td>Hand, foot and mouth disease</td>
<td>Exclude until all blisters have dried.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Head lice</td>
<td>Exclusion is not necessary if effective treatment is commenced prior to the next attendance day (i.e. the child does not need to be sent home immediately if head lice are detected).</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>Exclude until a medical certificate of recovery is received and at least seven days after the onset of jaundice.</td>
<td>Not excluded. Contact a public health unit for specialist advice about vaccinating or treating children in the same room or group.</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Hepatitis C</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Influenza and influenza-like illnesses</td>
<td>Exclude until well.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Measles²</td>
<td>Exclude for four days after the onset of the rash.</td>
<td>Immune contacts are not excluded. Susceptible contacts should be excluded until 14 days after the onset of the rash in the last case occurring in the facility. Immunocompromised children or staff should be excluded (regardless of their vaccination status) until 14 days after the onset of the rash in the last case occurring in the facility.</td>
</tr>
</tbody>
</table>
## Time out

<table>
<thead>
<tr>
<th>Condition</th>
<th>Exclusion of case (person with infection)</th>
<th>Exclusion of contacts* (person exposed to the case with the infection)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meningitis (bacterial)</td>
<td>Exclude until well and has received appropriate antibiotics¹.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Meningitis (viral)</td>
<td>Exclude until well.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Meningococcal infection¹</td>
<td>Exclude until appropriate treatment has been completed.</td>
<td>Not excluded. Contact a public health unit for specialist advice about antibiotics and/or vaccination for people who were in the same room as the case.</td>
</tr>
<tr>
<td>Molluscum contagiosum</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude for nine days after onset of swelling.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Norovirus</td>
<td>Exclude until they have not had any diarrhoea or vomiting for 48 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Parvovirus (erythema infectiosum, fifth disease, slappey cheek syndrome)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded (pregnant women should consult their medical practitioner).</td>
</tr>
<tr>
<td>Pertussis¹ (whooping cough)</td>
<td>Exclude until five days after starting appropriate antibiotic treatment, or for 21 days from onset of coughing.</td>
<td>Contact a public health unit for specialist advice about excluding unvaccinated and incompletely vaccinated contacts.</td>
</tr>
<tr>
<td>Poliomyelitis¹</td>
<td>Exclude for at least 14 days from onset of symptoms and case has recovered. Written medical clearance from doctor or public health unit is required to return to child care/child school, confirming child is not infectious.</td>
<td>Not excluded unless considered necessary by public health units.</td>
</tr>
<tr>
<td>Ringworm, tinea, scabies</td>
<td>Exclude until the day after appropriate treatment has commenced.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Roseola</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Rubella (German meases)¹</td>
<td>Exclude until fully recovered or for at least four days after the onset of rash.</td>
<td>Not excluded (female staff of childbearing age should check their immunity to rubella with their doctor)</td>
</tr>
<tr>
<td>School sores (impetigo)</td>
<td>Exclude case until has received appropriate antibiotics for at least 24 hours. Sore is not contagious if covered, or after the child has taken antibiotics for 24 hours. Weeping or crusted sores on exposed areas should always be covered with a waterproof dressing until at least 24 hours post antibiotics commenced and for as long as practical.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Shigellosis</td>
<td>Exclude until diarrhoea has stopped and two samples, taken at least 24 hours apart, have tested negative.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Streptococcal sore throat (including scarlet fever)</td>
<td>Exclude until well and has received antibiotic treatment¹ for at least 24 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Thrush (candidiasis)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Tuberculosis (TB)¹</td>
<td>Written medical clearance is required from Queensland Tuberculosis Control Program to return to child care/child school, confirming child is not infectious.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Typhoid¹, paratyphoid</td>
<td>Exclude until diarrhoea has stopped and two consecutive samples, taken at least one week apart, have tested negative.</td>
<td>Not excluded unless considered necessary by public health unit.</td>
</tr>
<tr>
<td>Whooping cough – see pertussis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Worms</td>
<td>Exclude if loose bowel motions present.</td>
<td>Not excluded.</td>
</tr>
</tbody>
</table>

### Footnotes
1. The definition of 'contact' will vary between diseases and is sometimes complex. If concerned, contact your local public health unit.
2. Diarrhoea: the definition is two or more consecutive bowel motions that are looser and more frequent than normal or escapes a child’s nappy.
3. Doctors should notify the local public health unit as soon as possible if children or staff are diagnosed with these conditions.
4. Appropriate antibiotic treatment: the definition will vary between diseases. If concerned, contact your local public health unit.
5. Observing the exclusion period meets the intent of the Public Health Act 2005 for a person to be not infectious.

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Great state. Great opportunity.